

OAKENGATES TOWN COUNCIL
MINUTES OF THE EXTRA ORDINARY COUNCIL MEETING
HELD ON Wednesday the 31st March 2010
IN THE COUNCIL CHAMBER, OAKENGATES TOWN HALL,
THE PLACE THEATRE SQUARE, OAKENGATES

Present:

Chairman: Councillor Wood (Deputy Mayor)
Councillors: Booth, Doody, Hine, Maddy, Trafford, Whitehouse and Willis.
Clerk: Michael Gledhill

Minute number **Agenda Item No**
 Title & minute
813/09 **1. WELCOME BY THE CHAIRMAN**

At 7 pm the Deputy Mayor, Councillor Wood welcomed all those present.

814/09 **2. APOLOGIES FOR ABSENCE AND REASONS**

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972. The following apologies were received:

Councillor Rhodes, Borough Council business.	Noted and accepted
Councillor Norton, not in the area.	Noted and accepted
Councillor Ellis, family commitment.	Noted and accepted

815/09 **3. DECLARATIONS OF INTEREST**

To receive any disclosures of Members' personal and/or prejudicial interests.
Councillor Wood declared a personal interest as secretary for the Chamber of Trade in item 4
Councillor Whitehouse declared a personal and prejudicial interest in item 14.

816/09 **4. APRIL 10TH LAUNCH OF VISITOAKENGATES.COM**

To agenda item was to discuss the Town Councils contribution towards the activities on the day. After discussion it was resolved unanimously to provide use of the gazebos, cables and other equipment for the event. The Town Mayor will hold a charity raffle and all members were asked to contribute to the success of the day.
The Town Clerk provided a financial report including an update on the Social and Events budget for 2010 – 2011. The account is within budget.

817/09 **5. Official opening of new offices**

The agenda item was to discuss the date, timing, costs, invited guests and other matters relating to an official opening of the new council chamber. After discussion it was agreed that the opening should not take place on the 25th May 2010, however another date should be selected either the week before or the week after with Saturday the 29th May being the preferred date. Councillor Trafford and Councillor Maddy seconded the proposal that the official opening be on the 29th May and if possible to coincide with a farmers market and for Paul Shuttleworth Promotions Ltd to quote for arranging an event around Theatre Square. Motion was carried unanimously. Clerk to make investigations and to report back.

6. Finance

818/09 The following payment requests were presented for the financial year 2009 /2010.

<u>Payments to be authorised for payment on 31/03/2010</u>		
Payee	Reason	Cheque Value
S Ball	labour for office move	£ 60.00
G E Heller Ltd	Office furnishing via Chrisbeon	£ 542.86
British Gas Business	Electricity feb 2010	£ 79.00
West Mercia Supplies	Gas feb 2010	£ 37.43
Shires Fire & Safety	disconnection of alarm	£ 82.25
Land Registry	registration of lease	£ 50.00
Cleanit Cleaning Services	Toilet cleaning march 2010	£ 691.45
Furniture @ Work ltd	Storage unit	£ 146.06
	Total external Cheques Value	£1,689.05
Section 137 (grants)		
Payee	Reason	Cheque Value
Wrockwardine Wood Arts College	Grant	£ 200.00
South Telford Gateway Club	Grant	£ 250.00
Marie Curie Cancer Care	Grant	£ 100.00
Wellington Cottage Care	Grant	£ 250.00
Marks Pit Stop	Grant	£ 100.00
Telford & Wrekin Council	Grant - Crucial Crew	£ 100.00
	Total grant Cheques Value	£1,000.00
Expenditure pre-paid by officers		
M Gledhill	Accommodation budget expenditure	£529.93
M Clowes	Accommodation budget expenditure	£530.57
		£1,060.50
Anticipated Direct Debits / Standing Orders		
Tiscali billing (Broadband)	Due 1st Monthly	£22.99
BNP Paribas Lease	Photocopier	368.95
	Total Automated Payments	£391.94
	TOTAL PAYMENTS	£4,141.49
(A transfer into the current account to cover these payments will be done prior to the cheques being issued)	Inter Account Transfer Value	5,000.00

