

copy of “Where does it all go?”. The direct line to Tina is 01952 384 223.

5. MINUTES

- 1094/10 a). Councillor Trafford proposed and Councillor Rhodes seconded the motion “That the minutes of the Town Council meeting held in open session on the 28th June 2010, already circulated be certified as a true record of the proceedings thereof”. The motion was carried and the minutes were duly signed by the Chairman.
- 1095/10 b). Councillor Ellis proposed and Councillor Maddy seconded the proposal “To receive the draft minutes of the Planning and Regeneration Committee Meeting held on the 28th June 2010, already circulated and to consider any of their recommendations”. The motion was carried and the minutes were duly received.
- 1096/10 c). Councillor Ellis proposed and Councillor Trafford seconded the proposal “To receive the draft minutes of the Social and Events Committee Meeting held on the 23rd June 2010, already circulated and to consider any of their recommendations”. The motion was carried and the minutes were duly received.

6. SUSPENSION OF STANDING ORDERS

- 1097/10 It was resolved that, under standing order 75, standing order 15 be suspended for the remainder of the meeting.

7. STANDING ORDER 15(F) – TO ANSWER QUESTIONS FROM COUNCILORS

- 1098/10 The Town Clerk read the question posed by Councillor Ellis:
"In view of the Government's recent statements on the "Building Schools for the Future Programme", does the Mayor know if the plan is yet confirmed to rip Secondary Education from the heart of the Oakengates Community and to move it all the way to the Borough Boundary, adjacent to the M54, a lake and fields? If he does not yet know, please could he find out and report back to the next meeting, to see if this plan can yet be amended to stop secondary education being removed from Oakengates?". The question was received and the Mayor will report back as an agenda item at the next Full Council Meeting. There were no other questions.

8. MEMBERSHIP OF COMMITTEES, WORKING GROUPS AND OTHER REPRESENTATIVES

- 1099/10 i), ii) and iii). Councillor Hine proposed and Councillor Booth seconded the proposal “That under this agenda item number, that section i) Planning and Regeneration - one vacancy, section ii) Standing Orders – one vacancy, and section iii) Grants – one vacancy, be not moved upon due to having been moved upon within the previous six months”. The motion was carried.
- 1100/10 iv). Oakengates Town Partnership.
The formal request for Town Council representation on the Town Partnership has been received. At a Policy and Regeneration Committee meeting it was recommended that the Chairman and Vice Chairman of that committee be the duly appointed Town Council representatives on the Town Partnership. This recommendation was accepted. The current chairman of the committee, Councillor Ellis will be the Town Council representative, with the deputy chairman, Mayor Wood as the deputy representative on the Oakengates Town Partnership.
- 1101/10 v). Teagues Bridge primary School – Minor Local Authority Community Governor.
Mayor Wood proposed and Councillor Maddy seconded the continuation of Councillor Hine as the Community Governor. The motion was carried.

Councillor Rhodes left the meeting.

9. PLANNING APPLICATIONS.

- a). **Applications for consideration**
1102/10 None have been received since the last meeting


1103/10 b). **For Information – Applications Granted**
None have been received since the last meeting

1104/10 c). **For Information – Applications Refused**
None have been received since the last meeting

Councillor Rhodes rejoined the meeting.

10. FINANCE

1105/10 i). Councillor Maddy proposed and Councillor Ellis seconded the motion “To approve payment of invoices, salary and office expenses and to receive for information any direct debits on the following list that had already been authorised, and validated by Councillor Rhodes, and for the cheques to be signed”. The motion was carried and the cheques signed.

Oakengates Town Council			
Financial Year 2010 / 2011			
Payments and Transactions to be authorised on 13/07/2010			
13/07/2010	Christine's Florist	From mayors allowance	£ 40.00
13/07/2010	SBM Digital Systems Ltd	black total 3250 colour 313	£ 28.51
13/07/2010	BT Payment Services Ltd	redirection until 30/09/2010	£ 41.28
13/07/2010	Telford & Wrekin Council	Phone charges June 2010	£ 27.58
13/07/2010	Peacock Landscapes Ltd	watering 21/6/2010 & 28/06/2010	£ 484.68
13/07/2010	Andrew Dixon	valuation charges	£ 352.50
13/07/2010	Concept Industries Ltd	Toilet products	£ 133.92
13/07/2010	Concept Steam Cleaning Ltd	cleaning	£ 442.10
13/07/2010	Severn Trent Water	Water for conveniences 10/11/09 to 25/06/	£ 253.62
13/07/2010	Busy Bee Cleaning Ltd	June cleaning offices	£ 70.50
Sub Total Invoices			£ 1,874.69
Prepared By		Validated By	
			
Clerk / RFO		Councillor	

1106/10 ii). The Town Clerk presented a verbal report relating to the funds, in cash, required for the summer outing and to identify and ratify a solution. The Town Council’s current bankers do not have cheque cashing facilities at the local branches. After discussion Councillor Trafford proposed and Councillor Ellis seconded the motion “That a cheque for the required funds be made out to the Town Clerk and for the Town Clerk to cash a personal cheque to obtain the necessary funds, and that a better solution be sought for any future cash requirements”. A recorded vote was requested. Those in favour of the motion were; Councillors Ellis, Maddy, Pearce, Rhodes, Trafford and Whitehouse. Those against the motion were; Councillors Booth and Hine. Those abstaining; Councillors Willis and Wood. There being 6 votes for the motion, 2 votes against the motion with 2 abstentions, the motion was carried and the cheque will be presented for authorisation at the next meeting.

- 1107/10 iii). Discussion took place in respect of the administrative arrangements for cheque signing during the month of August. After the discussion, Councillor Maddy proposed and Councillor Rhodes seconded the motion “That payments due to be made by cheque during August be prepared by the Town Clerk and signed by any two of the authorised signatories on the bank mandate and for these payments to be made and then be presented retrospectively to the Septemebr meeting of the Town Council”. On a show of hands the motion was carried.

11. STAFFING

- 1108/10 a.) To establish a Personnel Committee and to agree upon the membership and powers of the committee.

After discussion, Councillor Ellis proposed and Councillor Maddy seconded the proposal “As an interim measure until the full recommendations are made by the Standing Orders Committee on the committee structure, to create with immediate effect an ad-hoc Personnel Committee with delegated powers to deal with employment contract issues and for the make up of the committee to be those current members of the Standing Orders Committee plus Councillor Willis and the ex-officio members”. On a show of hands the motion was carried.

- 1109/10 b.) To consider the recruitment of a full time placement student for 12 months to assist in the additional workload that will result in the progress of the Community Centre. After discussion, Councillor Maddy proposed and Councillor Rhodes seconded the proposal “That the matter be deferred until we know where we are going with the Community Centre Project”. On a show of hands the motion was carried.

12. MARKETS

- 1110/10 To consider a proposal for Oakengates Town Council to run the Farmers Markets as an interim measure until the Market Manager and Assistant Manager are in post. Councillors Ellis and Wood declared an interest by virtue of their membership of the Oakengates Chamber of Trade and remained in the meeting as the interest was deemed by them not to be personal. The Town Clerk gave an update on the recruitment exercise for a Markets Manager and the Assistant Manager. At the present time the likelihood was these posts would be operational by the end of September. There then followed a discussion. At the end of the discussion, Councillor Booth proposed and Councillor Whitehouse seconded the motion “That the Chamber of Trade should undertake responsibility for the August Market”. An amendment to the motion was proposed by Councillor Trafford and seconded by Councillor Ellis “That the running of the Market should remain with the Oakengates Chamber of Commerce until the handover when the Market Manager is in Post and that further discussion should be postponed until the next Town Council meeting”. There were 8 votes in favour, 1 vote against and 1 abstention. The amended motion was carried and the original motion withdrawn as the amendment included the month of August.

13. ROAD CLOSURE ORDERS

- 1111/10 A report was tabled from the Deputy Town Clerk.

In previous years the council has applied for and been granted a ‘blanket’ road closure order to cover all eventualities and dates including markets, Christmas lights installation, Christmas lights switch-on etc. The advantage is that we only needed 1 order at a cost of £640

In 2009 David Gibson took over responsibility for issuing closure orders and we had great difficulty in getting him to agree to the ‘blanket’ order last year.

This year he has refused and the reason is.

- Each order must be specific to an event or events
- Each order must have specific dates (every Sunday for the next 12 months will not do) every 2nd Saturday is however acceptable.

I explained to David that this would require us to apply for 3 closures each year and that 3 X £640 is unacceptable. He said that this had been discussed within T&W and the cost would be £250 each time.

I have therefore applied for an order to cover the market. This is for Saturday 24th July and then every second Saturday until May 2011. Cllr A Maddy will raise the question of who pays.

A further order(s) for Christmas lights will be raised later in the year.

Councillor Ellis proposed and Councillor Hine seconded the proposal “That the inconsistency of the arranging and costs of Road Closure Orders should be discussed by the Mayor and Deputy Mayor with cabinet member Councillor Carter”. The motion was carried and a meeting will be requested to be held as soon as practical.

14. HEALTH AND SAFETY.

- 1112/10 The Town Clerk informed the members of the cost of the Evacuchair training course for the qualification to train others. The training can only be accommodated on-site and a further three potential trainers would need to be found. This was deemed to be impractical. It was decided that we return to the services of Telford and Wrekin Council and to arrange a further internal course during normal working hours. The following Councillors have given a commitment to attend, Councillors Maddy, Whitehouse, Willis and Wood and the Town Clerk is requested to make the necessary arrangements.

15. COMMUNITY CENTRE.

- 1113/10 To discuss any issues raised regarding provision of a community centre, and the roll and powers of the Planning and Regeneration Committee.
Discussion took place regarding site 1 and our offer of £175,000.00, established as the market value of the site. If the site owner has any other offers then as a Public Body we would be unable to increase our offer beyond the market value of the site. Councillor Ellis proposed and Councillor Trafford seconded the motion “That the offer should remain unaltered”. The motion was carried.
- 1114/10 Councillor Maddy proposed and Councillor Trafford seconded the motion “that the roll and powers of the Planning and Regeneration Committee be deferred to the next Town Council meeting”. The motion was carried.

1115/10 SUSPEND STANDING ORDERS

It was resolved “that as the time was 9:00 pm that standing orders be suspended in order that the meeting may be allowed to continue beyond 9:00pm by 5 minutes to allow the meeting to be concluded”.

1116/10 16. STATEMENT OF LICENSING POLICY CONSULTATION.

Consultation has started on the Telford and Wrekin Licensing policy. The relevant documents are available on-line and in paper format and run to over 60 pages. Councillor Ellis proposed and Councillor Maddy seconded the motion “That each member be empowered to respond to the consultation in their own right”. The motion was carried.

1117/10 17. COMMUNICATION LINKS WITH TELFORD AND WREKIN.

The Town Clerk reminded members of the Meeting for all Telford and Wrekin Town and Parish Councillors and clerks to be held at Progress House on Wednesday the 14th July 2010 at 7:00 pm with refreshments from 6:30pm.

18. CORRESPONDENCE

- 1118/10 The Town Clerk reported that there had been no relevant correspondence to report upon.

19. AGENDA ITEMS FOR THE NEXT MEETING

1119/10 To raise any items for the next council meeting. Next meeting ratified as Monday 26th July at 7:00 pm

1120/10 Items for the next meeting to include:

Street Cleanliness and in particular chewing gum and cigarette ends.

Public Car Parks and in particular the area in the Theatre Car Park by the recycling skips.

There being no further business, the meeting was closed at 9:05 pm.

Chairman

Date