

OAKENGATES TOWN COUNCIL
MINUTES OF THE SOCIAL AND EVENTS COMMITTEE MEETING
HELD ON MONDAY 12th JULY 2010
IN THE COUNCIL CHAMBER, OAKENGATES TOWN HALL,
THE PLACE THEATRE SQUARE, OAKENGATES

Present:

Chairman: Councillor A Maddy
Councillors: Booth, Ellis, Wood, Pearce, Rhodes, Trafford,
Whitehouse and Willis.
Clerk: Max Clowes
Public: C Orford,
S Reece,
J Wainwright, Securasonic
Doreen Porter, Salvation Army
Maria Smallcombe, The Place
Liv Bradbury, Wrockwardine Wood Arts College

Minute number **Agenda Item No**
Title & minute

1. WELCOME BY THE CHAIRMAN

1065/10 At 7 pm Cllr A Maddy welcomed all those present.

2. APOLOGIES FOR ABSENCE AND REASONS

1066/10 To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972. The following apologies were received:
Debbie King, The Place

3. DECLARATIONS OF INTEREST

To receive any disclosures of Members' personal and/or prejudicial interests.
1067/10 There were no declarations of interest at this time

4. MINUTES

1068/10 Councillor Trafford proposed and Councillor Wood seconded the proposal "That the minutes of the social and Events Committee meeting held in public session on the 23rd June 2010 having previously been circulated, be certified as a true record of the proceedings thereof." The motion was carried.

5. SUSPENSION OF STANDING ORDERS

1069/10 It was resolved that, under standing order 75, standing order 15 be suspended for the remainder of the meeting.

6. CHRISTMAS LIGHTS SWITCH-ON NOVEMBER 26TH 2010

1070/10 Chris Orford suggested that the event should have a "theme". Several suggestions were put forward and after a vote the theme will be Victorian. C Orford said that the traders and business owners will dress in costume and hope that councillors would do the same.

1071/10 Liv Bradbury tabled a report that Wrockwardine Wood Arts College (WWAC) following last years event (see appendix A). This was discussed by the meeting with particular attention to areas of improvement.

It was decided that this year the stage would be turned round so as to point up the street towards Barclays Bank, and with the noisier entertainment would be towards the bottom of the street. Market stalls would be located in the upper half off Market Street requiring

the road closure of the whole town. Theatre square will also be utilised for entertainment (weather permitting).

Timing of the event was briefly discussed but the actual timing will be left to WWAC in conjunction with The Place and the Salvation Army Band.

Despite meetings with Cpt Tim Wills earlier in the year the Salvation Army are unable to offer the full band. A smaller group will however be available and would be able to perform from 4.45pm onwards.

The lights will be switched on by the stars of the pantomime.

The possibility of music in the town all day was discussed but no decision taken.

- 1072/10 The DTC said that he had received a quote from JEF Barriers for the supply and erection of the stage and barriers, of £1145 and £250 respectively. Cllr Ellis proposed and Cllr Wood seconded the proposal that these be ordered. The motion was carried.

Maria Smallcombe, Liv Bradbury and Doreen Porter left the meeting

The DTC read out items from the January 19th meeting when the 2009 event was discussed. The key point raised was that communications between the event organizers and the Place need to be better this year.

8. CHRISTMAS LIGHTS

8.1 To discuss any issues that have arisen.

- 1073/10 Jason Wainwright asked of the lights were to be put in the tree at the top of limes Walk. The DTC said there were funds in the budget to cover this. (see item 10)
Cllr Rhodes said she would check with T&W that the tree was safe to carry the lights. Cllr Ellis suggested that if not then there was another tree in the bus station area that would be suitable if power was available.
The Christmas Cracker across Limes Walk is to be replaced.
Two new worded cross street decorations will be ordered (see minute 956/10). These would be used at the entrance to Oxford Street and the bottom of Market Street.
Jason Wainwright requested permission to scrap the old effects that were used in Oxford street. They were not fit to sell and too expensive to refurbish. Councillor Trafford proposed and Councillor Booth seconded the proposal "That Securasond be instructed to scrap these effects". The motion was carried.

8.2 to review the use of columns for suspending decorations.

- 1074/10 It was resolved that standing orders be suspended to allow this item to be discussed because it had previously been discussed and within 6 months.
- 1075/10 At the 26th May Social and Events meeting minute 956/10 read "the presentation on the regeneration of Oakengates showed that the new columns would have to be removed. It was therefore considered wasteful to pay for replacement and stronger columns. It was proposed, seconded and RECOMMENDED that we retain the existing columns and use the lighter decorations as in 2009". This had been ratified by full council on 7th June.
The DTC reminded the meeting that we had refused to pay for the columns because they did not meet the requirements of the "Code of Practice for the installation and removal of seasonal decorations". Gordon Little of T&W had always said that he would replace them with columns that did meet this requirement if we then paid the quotation figure of £800 per column (this money to come from the BTI grant NOT the precept). Gordon Little is now insisting that the columns be removed or replaced, retaining them was not an option.
Councillor Ellis proposed and Councillor Wood seconded the proposal "That Gordon Little be instructed to replace the 9 suspect columns on the understanding that all catenary wires and mounting brackets be replaced where necessary i.e., all decorations can be put up on these columns without further cost to Oakengates Town Council". The motion was carried.

7. SUMMER OUTING AUGUST 5TH 2010

- 1076/10 The DTC confirmed that the date of the outing was the 5th August not the 4th as on the summons.
- 1077/10 Tickets have been ordered and arrangements made for the hand out on Friday 16th and 23rd July. This would be done in the reception area at the council office entrance.
- 1078/10 An second pick up point at Ketley Bank was discussed.
Councillor Trafford proposed and Councillor Wood seconded the proposal “That for this year only, 1 coach plus the side lift coach would be sent to the shops at 4th Avenue Ketley Bank first and then to the Theatre car park. The motion was carried
In order to be certain of this requirement the register of tickets handed out would record firstly whether the ticket holder wanted to be picked up at Ketley Bank and secondly if they required the side lift. This would also be marked on the ticket.
- 1079/10 Cllrs Rhodes and Trafford and the DTC will be on duty for the ticket handout on 23rd July

9. HELP FOR HEROES CHARITY NIGHT 2ND NOVEMBER 2010

- 1080/10 Cllr Wood gave an update on preparations for the event and a provisional list of the entertainment on the day. At the moment there are no specific areas where Oakengates Town Council can assist.

10. BUDGET 2010-2011

- 1081/10 The DTC said that the planned expenditure for the year is £24,042 which is within the £25000 budget. This being the case, Cllr Ellis proposed and Cllr Rhodes seconded the proposal that up to a spend limit of £400, the bulbs be replaced on the lights for the tree at the top of Limes Walk. The motion was carried.
- 1082/10 The DTC said that he had received three quotations for the annual inspection of the Christmas lights attachments. At this point Cllr A Maddy left the meeting.
The 3 quotes were £1968, £1100 and £639, the latter from Securasound who would carry out the inspection at the time they put up the lights, hence the much lower figure.

11. EXTERNAL FUNDING FOR SOCIAL EVENTS

- 1083/10 This item was deferred until a later meeting.

There being no further business, the meeting was closed at 8:40 pm.

Chairman

Date